

# Claremont Emergency Preparedness Committee

Subject: Un-Approved Minutes for Jan 7, 2020 Committee Meeting

Attending: Donna Weekley, Fred Barden, Jerry Harris, George Heyworth, Michael Graham, James Smith, Frank Carroll, Don Barford, & Larry Reedy

1. Approved December 2019 Minutes.
2. New Residents. Donna is preparing packets.
3. These General 2020 Topics were discussed
  - a. Planning for:
    - i. Two exercise (Power/Quake)
    - ii. One Annual Event - tbd
    - iii. Launch Emergency Preparedness addition to CCA Web Site
    - iv. Resident Self “Get Ready/Preparedness) Evaluation – this will be an individual resident self-assessment based on a checklist that will be provided by Zone Leaders. Frank Carroll is drafting the assessment to include competition to see which Zones achieve the highest Preparedness. **Expect the assessment process to kick off this coming spring.** - Frank
    - v. Additional CPR/First Aid Classes
  - b. Zone Leaders/Regional Coordinators Tasks ahead
    - i. Distribute Help/Ok Banners-**Later February** – George
    - ii. Poll for the opportunity to add EP Member Photos to web
    - iii. Assessment of availability and eventual placement in each zone of one water cutoff and gas cutoff wrench-**information paper to Regional Coordinators and Zone Leaders in early February** – George. The committee approved the procurement of additional wrenches as needed.
    - iv. Extend Community Overwatch by adding Zone Point of Contact and Family Point of contact to current Zone Rosters-**Information paper to Regional Coordinators and Zone Leaders in early February**-George
  - c. Emergency Operations Center
    - i. The EOC is define Capabilities + Mobilizing the movement of Equipment, planning for 24 x 7 operations
    - ii. Refining Reporting
    - iii. Refine Alternate EOC Sites and Increase Communications Capabilities with the use of long-range antennas
  - d. Medical Responders
    - i. Planning for medical Training for EM Responders
    - ii. Currently drafting a Claremont Resident’s First Aid Guide
    - iii. Refine Medical Reporting Procedures
4. Affirmed the EP Committee sponsored CPR Class for January 15. Class is currently full.
5. Committee approved letting the Co-Chairs expend up to \$300 without a committee vote.
6. Up to \$800 was approved for defrayed Medical Responder, CPR, and First Aid classes.
7. Committee will plan for a First Aid/CPR or CPR only class every other month in 2020.

George Heyworth

Donna Weekley