

Claremont Emergency Preparedness Committee

Subject: Un-Approved Minutes for February 4, 2020 Committee Meeting

Attending: Donna Weekley, Fred Barden, Jay Eisenlohr, George Heyworth, Michael Graham, James Smith, Larry Reedy, Jack Malloy, & Valerie Bergmann

1. Jan Minutes were approved.
2. **2020 Schedule**
 - a. **March 3 – Monthly Committee Meeting**
 - b. **March** TBD – launch Web Site
 - c. **April ALL Emer. Prep Network Meeting.** Have Zone Leaders come prepared with Point of Contact (POC) resident information.
 - i. Zone Leaders walk their Zones
Passing out (1) New Resident Responsibilities, (2) new banners, (3) info request for POC information
 - ii. Collect POC Information
 - iii. Add Utility Kit Locations to Zones
 - iv. Talk up First Aid Guide
 - d. **April 4** – First Aid/CPR Class is scheduled for April 4; 9AM-1PM; \$55
 - e. **June** – Electrical Grid Failure Exercise
 - f. **September** – Resident Self-assessment
Emergency Responder Training Exercise
 - g. **October** – Oregon Shake Exercise
3. General Committee Update
 - a. Hand out new OK/HELP Banners
 - b. Expanded Neighborhood Overwatch with POC listing on Zone Rosters
 - i. Updated Resident Roles were passed out
 - ii. Note to Residents sheets were passed out
 - c. Handed out Initial Zone Utility Kits
 - i. Phase I handouts – One per Region
 - ii. Regional Coordinators will poll their regions to determine Kit needs; **bring the requirements to the March 3 Committee Meeting.**
 - iii. Kits & Utility Guru - these kits will be located at the home of your Regional Utility Guru. **This person knows how to use the two utility tools to turn off your utilities.**
4. Medical Responders
 - a. First Aid Guide were distributed to all Committee Members
 - b. Emergency Medical Reporting – Med Responders
 - i. Tags
 - ii. Reports – Reporting is done by Zone Leaders and Regional Coordinators
 - iii. Emergency Responders treat the injured.
5. We discussed different EOC antenna options
6. NEW Regional Coord. & Med Responder Team Lead Walkie Talkies
 - a. New pre-set Radios were issued
 - b. We conducted Initial Training was conducted
 - c. Licensing & communication procedures were discussed

George Heyworth

Donna Weekley